

Coshocton County Board of Elections

Robert Buxton
Chairman
Michelle Darnier
Member
Stephanie Slifko
Director

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Steve Hall
Member
Theresa Hartle
Member
Kirsten Ross
Deputy Director

The Coshocton County Board of Elections is currently accepting resumes for the full-time position of Deputy Director. Potential candidates must be a registered voter in Coshocton County, Ohio (or be willing to relocate and register within 30 days of employment), must be affiliated with the Democrat Party, and must pass a background check.

The Deputy Director must have excellent administrative, language and interpersonal communication abilities, be able to convey and exchange information, including giving direction and assignments to Board personnel, receiving assignments and instructions from the Board and the Secretary of State, with strong organizational skills and attention to detail. The Deputy Director must be adaptable and must be able to perform in stressful and emergency situations. The Deputy Director must be able to use, interpret, and apply election law and terminology. The Deputy Director is the person in charge of daily operations of the Board of Elections in the absence of the Director. Complete job description is available at the Board of Elections office upon request.

Applicants should submit a resume with references to the Coshocton County Board of Elections, 724 S. 7th Street, Room 100, Coshocton, OH 43812. Electronic submissions will be accepted at coshocto@sos.state.oh.us

Deadline for submission is May 5, 2023.

Coshocton County is an Equal Opportunity Employer.